



## THE JAMAICA CUSTOMS AGENCY

Services that will be offered:

**Returning Residents**

(Pre-approved Online Application)

**Jamaica Single Window for Trade (JSWIFT)**

(Application for Motor Vehicle Permits)

### RETURNING RESIDENTS



*APPLY ONLINE TODAY*

**Are you returning to Jamaica? Here's how Jamaica Customs Agency can assist you**

#### RETURNING RESIDENTS

If you are a Jamaican national eighteen (18) years or older and have been living abroad for three years or more, and you are planning on returning to Jamaica to live permanently, you may qualify for the Returning Resident Incentive. Under this incentive, qualified applicants will be granted special exemption from duty on their household and personal effects, whether new or used, within the quantity allowed.

## **WHAT SHOULD YOU DO?**

Visit the Returning Resident Portal on our Website [www.jacustoms.gov.jm](http://www.jacustoms.gov.jm) which outlines the required documentation to be submitted with your application (Policy link), Benefit (Entitlement link) and Electronic Registration (Online Application and Booking Portal link).

You may also contact the Returning Residents Unit at: [rru@jca.gov.jm](mailto:rru@jca.gov.jm) for additional information if required.

### **OUR LOCATION :**

#### **HEAD OFFICE**

Jamaica Customs Agency (JCA)

Myers' Wharf Newport East

Kingston 15

Telephone: (876) 922-5140 -8, extensions – 2520-5

E-mail: [rru@jca.gov.jm](mailto:rru@jca.gov.jm)

Website: [www.jacustoms.gov.jm](http://www.jacustoms.gov.jm)

### **NEXT STEP**

The applicant is required to obtain the necessary documentation as proof of his/her intention to return to Jamaica as a permanent resident and save to his/her computer/device.

Register electronically on the Returning Resident Portal and upload the documentation (PDF format) to the electronic application.

### **DOCUMENTS REQUIRED TO PROVE JAMAICAN NATIONALITY**

- Valid Jamaican passport
- Foreign passport with Unconditional Landing Stamp

### **PROOF THAT YOU RESIDED ABROAD FOR THE LAST THREE CONSECUTIVE YEARS CHOOSE ANY (ONE DOCUMENT) APPLICABLE**

- Notarized letter validating period of residency overseas
- Letter from the Consulate/High Commission in the country of residence
- Letter of separation from employer (should state period of tenure/employment)
- Evidence of disposal of property (for example, Sales Agreement)
- Pension advice or social security letter
- Pay stubs for each quarter of the last three consecutive years

**PROOF OF INTENDED RESIDENCY IN JAMAICA CHOOSE ANY( ONE DOCUMENT) APPLICABLE**

- Evidence of property owned in Jamaica: (Utility Bill, copy of Title, Property Tax receipt)
- Executed rental or lease Agreement
- Property Sales agreement, along with receipt
- Contract or letter of employment for Jamaica

**OTHER DOCUMENTS YOU WILL NEED TO PRESENT AT THE RETURNING RESIDENTS UNIT UPON ARRIVAL OF THE SHIPMENT IN JAMAICA**

- Taxpayer Registration Number (TRN)
- Copy of passport page that bears the landing stamp or kiosk receipt
- Copy of boarding pass

**RETURNING STUDENT**

The returning student must be a Jamaican student who has attained the age of 18 years and who has been studying abroad for more than one year, but less than 3 consecutive years. The following documents, from the last institution of study, should be presented for consideration:

- Transcript
- Letter confirming attendance
- Identification card
- Certification awarded

**INVOLUNTARY MIGRANTS- DEPORTEE**

A Deportee who has been residing overseas for the last three (3) consecutive years should present their Deportation Order or Case File, proof of address in Jamaica, and Government Identification and other supporting documents as outlined above for the Returning Residents.